



**MIDDLE LEVEL TRAINING CENTRE
COLLEGE OF HOME SCIENCE
MAHARANA PRATAP UNIVERSITY OF AGRICULTURE &
TECHNOLOGY, UDAIPUR**

Email: deanchsc@yahoo.co.in, Phone: 0294-2471914 (O),
2470679 (Fax)



No.CHSc/MLTC/2017/ 97-100

Dated: 11/05/2017

निविदा सूचना संख्या – NIT-03 (2017-18)

माननीय कुलपति महोदय महाराणा प्रताप कृषि एवं प्रद्यौगिकी विश्वविद्यालय, उदयपुर की ओर से निम्नांकित कार्यो के लिये उदयपुर श्रेणी में पंजीकृत ठेकेदारों से मुहरबंद निविदाएँ आमंत्रित की जाती है। निविदाएँ दिनांक 11/05/2017 से 19/05/2017 को प्रातः 11:30 बजे तक अधोहस्ताक्षरकर्ता के कार्यालय में बैची जाकर उसी दिन को दोहपर 1: 30 बजे तक प्राप्त की जायगी। निविदाएँ उपस्थित निविदादाताओं के समक्ष दिनांक 20.05.2017 को प्रातः 11:30 बजे खोली जावेगी। निविदा प्रपत्र शर्त व अन्य विवरण इस कार्यालय से निविदा शुल्क राशि का “अधिष्ठाता, गृह विज्ञान महाविद्यालय, (ट्रेनिंग सेल) उदयपुर (Dean, College of Home Science, (Training cell), Udaipur) के नाम जारी बैंक ड्राफ्ट जमा करवाकर प्राप्त किये जा सकते हैं। धरोहर राशि का बैंक ड्राफ्ट अलग से संलग्न करना होगा। धरोहर राशि के अभाव में निविदा प्रपत्र जारी नहीं किया जायेगा। दिनांक 11/05/2017 से इनरटनेट वेबसाइट www.mpuat.ac.in से भी “जी शेड्यूल” नियम व शर्त डाउनलोड कर सकते है। ऐसी स्थिति में निविदा के साथ राशि के पृथक पृथक ड्राफ्ट संलग्न करना आवश्यक है। सम्बन्धित टेक्स नियमानुसार फर्म को अपने स्तर पर काटकर जमा कराना होगा।

S.No	Description of work	Approximate Honorarium (Rs. per month)	Earnest Money 2% of Total Amount Rs.	Form Fees Rs.	Educational qualification	
					Compulsory	Optional
1.	Work of Accounts	7500/-	3250/-	300/-	B.Com.	Perfect in Computer Work
2.	Computer Typing and Clerical work,	7500/-			Graduate	Perfect in Computer Work
3.	Hostel Warden work (Lady)	6250/-			12 th Pass & 24 Hours living in Hostel	
4.	(i) work of Peon (ii) Work of Chowkidar (iii) Work of Cooking	5875/- 5875/- 5625/-			-	Experience of office work/ experience of cooking food
5.	Work of hostel cleaning	2000/-				

The Short term tender for providing the Services for Job work in MLTC is invited for the period of four months from May, 2017 to August , 2017.

प्रतिलिपी:-

- 1.समन्वयक ,एम. एल. टी. सी गृह विज्ञान महाविद्यालय उदयपुर
- 2.अनुभाग अधिकारी गृह विज्ञान महाविद्यालय उदयपुर
- 3.लेखालिपिक/ केशियर एम. एल. टी. सी. गृह विज्ञान महाविद्यालय उदयपुर

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No.CHSc/MLTC/2017

Date: 11/05/2017

NIT – 03 (2017-18)

Sealed Quotations, in prescribed format (Annexure-1), are invited on behalf of the Dean, College of Home Science, Maharana Pratap University of Agriculture and Technology, Udaipur (Rajasthan) for the procurement of Goods (and related services)/ Services/Works . as detailed below in the Schedule of Supply, from manufacturers/ distributors/ authorised dealers/ stockiest/ registered Bidders/ bona-fide dealers up to the Date and Time Specified below. This bidding document may also be downloaded from our website www.mpuat.ac.in

IMPORTANT BID DATA

1. Procuring Entity's address for Bid Submission, clarification, and Opening of Bids	Dean, College of Home Science, (Training cell)Udaipur – 313 001
2. Deadline for Bid submission	Date: 11.05.2017 to 19.05.2017
3. Bid opening	Date : 20/05/2017 Time: 11:30 AM

Technical Specifications : "G" Schedule

1. Work of Accounts

Qualification - Perfect in Computer Work

2. Computer Typing and Clerical Work

Qualification- Perfect in Computer Work

3. Hostel Warden Work (Lady)

Qualification- 12thPass & 24 Hours living in Hostel


4. (i) Work of peon

(ii) Work of Chowkidar

(iii) Work of Cooking

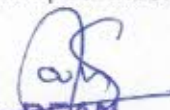
Qualification- Experience of office work/ experience of cooking food

5. Work of hostel cleaning


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GENERAL TERMS & CONDITIONS-

1. The bid/quotation must be submitted on official letter head of the bidder in the enclosed format (Annexure-1) and signed by the Bidder and must be properly sealed in an envelope. On the envelope "Quotation for the Supply of [Name of Item/Services.]", "Due date of Opening" and Bid Ref. No. must be clearly marked. If the bid is not sealed and marked as required, the Procuring Entity shall assume no responsibility about its consequences including misplacement and premature opening of the Bid.
2. Quotation shall remain valid for acceptance for a period not less than 30 days after the deadline date specified for submission.
3. The rates quoted by the bidder shall be in Indian Rupees only and shall remain fixed for the duration of the contract and shall not be subject to adjustment on any account.
4. All taxes like Central/ Rajasthan Sales Tax/ VAT, Service Tax, etc. to be charged extra should be shown separately (along with their rate) failing which the rates quoted by the bidder shall be assumed to be inclusive of all taxes and levies.
5. All rates quoted must be FOR destination and should include all incidental charges.
6. The goods quoted should be as per the required specifications. Any deviations should be mentioned in the quotations.
7. The Procurement Entity will award the contract/Supply Order to the bidder whose quotation has been determined to be substantially responsive, conform to the terms & conditions, and specifications and who has offered the lowest evaluated quotation price.
- 8.. Notwithstanding the above, the Procurement Entity reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time without assigning any reason.
- 9.. Quantities given are approximate and the final order may be placed for more or less quantities.
- 10.. The bids for the items, wherever indicated, will not be accepted without samples.
11. In all future references the Bid No. must be invariably mentioned.
- 12.. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
13. The bidder has to mention their RST/CST/VAT/TIN No. in their quotations otherwise their bids are liable to be rejected.
14. Payment shall be made against printed, pre-receipted, and pre-stamped invoice/bill mentioning RST/CST/VAT/TIN No., as applicable.



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Annexure-1

Tender Form

(To be submitted on the Letter head of the Bidder)

S.N.	Name of the Goods/ Services/Works with Specifications (including installation requirements, if any)	Unit	Quoted Unit Rate in Rs. (In Figures and Words)	Taxes and their rate (if not included)
1	2	3	4	5


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DECLARATION

- (a) I/We declare that I am/ we are Manufacturers/ Whole sellers/ Sole distributor/ Authorized dealer/ bonafide dealers in the Goods and Related Services or Services/Works for which I/We have Bid.
- (b) I/We agree to supply the above goods/Services in accordance with the technical specifications within the period specified in the Bidding Documents. I/We further agree that our rates, if approved, shall remain valid for further 3 months from the Last Date of Submission of Quotations.
- (c) We also confirm that the normal commercial Warrantee/Guarantee of months shall apply to the offered goods.
- (d) I/We have not been debarred by the State Government or the Procuring Entity.
- (e) If this declaration is found to be incorrect or I/We fail to supply the goods/services, then without prejudice to any other action that may be taken, the Supply Order/Bid, if any to the extent accepted, may be cancelled and I/We may be debarred from participating in future bids as per rules.

Signature of Bidder

Name: _____

Contact No. _____


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